



JOB DESCRIPTION

JOB TITLE: Environmental Manager

FLSA STATUS: Exempt

SUPERVISOR'S TITLE: Health and Safety Manager

General Summary: Responsible for the overall environmental compliance of the plant, compliance with water sampling, and implementing a training program for disasters along with any other tasks necessary to complete such work.

Essential Duties and Responsibilities:

- Provide expertise and leadership in the anticipation, recognition, and evaluation of environment related compliance.
- Identify and track compliance with all applicable environmental regulations.
- Develop, implement and continuously improve systems to enable 100% Environmental compliance through effective support, interaction and dialogue with other managers.
- Ensure all required environmental inspections, monitoring events, reports, etc. are documented and completed in a timely manner.
- Maintain compliance with EPA Renewal Fuels Standard (RFS2), DOT Pipeline & Hazardous Materials Safety Administration (PHMSA), Department of Treasury Alcohol & Tobacco Tax & Trade Bureau (TTB) alcohol permit, FDA Food Safety Modernization Act (FSMA) regulations.
- Provide environmental support to plant operations and projects personnel.
- Foster environmental awareness and responsibility with employees and lead environmental training.
- Evaluate spills/releases and ensure proper clean-up and reporting.
- Develop and maintain good working relationships with regulatory agencies and local officials.
- Assist Lab personnel with day to day responsibilities.
- Wears all required safety equipment, encourages safe working practices, corrects obvious hazards immediately or reports them to the proper personnel.
- Observes the plant on a regular basis to establish Environmental presence and provide support.
- Complete Monthly Operating Reports for NPDES permits.

Required Knowledge, Skills, and Abilities: Must possess excellent communication skills, leadership skills, time-management skills, multi-tasking, detail-oriented, problem solving skills, good judgment, computer literacy, safety and security knowledge. Ability to handle pressure when there is an upset in the process. Able to use Continuous Emissions Monitor (CEMS), Data Acquisition System (DAS), and knowledge of state and federal environmental regulations.

Education and Experience: A bachelor's and/or master's degree in the environmental field is recommended. 3+ years of experience in the environmental field, preferably in the ethanol or petrochemical fields.

Physical Requirements: Must also be able to perform the following physical requirements, either with or without reasonable accommodation, which also constitute essential functions of the position:

- Ability to lift at least 40 lbs.
- Must have ability to work different hours, nights, weekends, and respond to on call when needed.
- Train, manage and audit Environmental areas
- Ability to understand the ethanol process to assist in situations.
- Able to work within facilities and outdoors, with exposure to large moving equipment, chemicals, loud noises, vibrations, dusty conditions, extreme temperatures
- Operate and manage general office equipment
- Able to freely access all areas of Company premises, including going up and down stairs
- Ability to climb and maintain balance on ladders and elevated walkways and work at heights of at least 30 feet but may extend to 150 feet such as top of grain leg (plugged leg or troubleshooting).
- Follow and enforce all safety precautions.
- Occasional use of various hand tools such as screwdrivers and hammers.
- Occasional overhead work when troubleshooting or assisting maintenance.
- Frequent sitting, bending, stooping, crouching, kneeling, reaching, twisting and forward-bend standing.
- Use of a two-way radio for communication.
- Speak to employees for training purposes.

Working Conditions: Work areas may have exposure to dust and other particles, various weather conditions, various temperatures, loud noises, vibrations and other extremes. Must be able to work safely with exposure to chemicals and while working with heavy moving machinery.

While this job description attempts to identify a number of essential functions required of the position and offers various examples of the kinds of physical demands required, it does not list all the duties of the job and other duties may be required or assigned. Additionally, this job description is in no way a contract of employment and it does not affect the at-will nature of any employment relationship.

EOE